



URGENT BUSINESS

WEDNESDAY, 7 FEBRUARY 2007

Please find enclosed Urgent Business Notices in connection with the following:

1. West End Waste Strategy (Pages 1 - 12)

The Chief Executive (in consultation with the relevant Committee Chairman – Cabinet Portfolio holder) has been asked and has agreed to make a decision in accordance with the City Council's Urgent Business Procedure.

Details of the above decision and the reasons for urgency are set out in the attached Notice.

Additionally the Chief Executive (in consultation with the Chairman of the Overview and Scrutiny Committee) has been asked and has agreed to waive call-in in accordance with the Overview and Scrutiny Committee Procedure Rule 17(a). The Chairman of the Overview and Scrutiny Committee was in agreement with the decision to waive call-in.

Queries regarding these documents

Please contact Sharon Marsh, Democratic Services - telephone (01524) 582096 or email smarsh@lancaster.gov.uk.

Gillian Noall
Head of Democratic Services
Town Hall,
Lancaster LA1 1PJ

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Contact: Mark Cullinan
Telephone: (01524) 582011
Fax: (01524) 582042
Minicom: (01524) 582175
E-mail: mcullinan@lancaster.gov.uk
Website: www.lancaster.gov.uk
Our Ref: SM
Your Ref:

Leader of the Cabinet
Cabinet Member with Special
Responsibility

Chief Executive

Mark Cullinan
Chief Executive

Town Hall
Dalton Square
LANCASTER LA1 1PJ

DX63531 Lancaster

29th January 2007

Dear Councillors,

URGENT BUSINESS – WEST END WASTE STRATEGY

Members are requested to consider a request to carry out the following:

- (1) The Head of City Council (Direct) Services to accept the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End.
- (2) The General Fund Revenue Budget and Capital Programme to be updated accordingly.
- (3) A further report to be brought to Cabinet outlining plans for roll out in Zone 3.

The urgency for this decision is that the West End Partnership have already approved the funding and want to have collection arrangements up and running in March meaning the City Council needs to put the collection infrastructure in place as soon as possible.

The recommendation is that approval be given to The Head of City Council (Direct) Services to accept the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End; that the General Fund Revenue Budget and Capital Programme to be updated accordingly and that a further report to be brought to Cabinet outlining plans for roll out in Zone 3.

The approval of the Chief Executive in consultation with the Chairman of the Overview and Scrutiny Committee has been sought to this action in accordance with Overview and Scrutiny Committee Procedure Rule 17(a). Please note that this is subject to your agreement to the proposal.

I would be grateful if you could complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible.

In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail smarsh@lancaster.gov.uk, with your decision.

Yours sincerely,

CHIEF EXECUTIVE

Enc.

URGENT BUSINESS – WEST END WASTE STRATEGY

Councillor Consultation

*I agree/~~do not agree~~ (***please delete as appropriate**) with the recommendations:

- (1) The Head of City Council (Direct) Services to accept the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End.
- (2) The General Fund Revenue Budget and Capital Programme to be updated accordingly.
- (3) A further report to be brought to Cabinet outlining plans for roll out in Zone 3.

Signed: Ian Barker
Jon Barry

Name: Councillors Ian Barker and Jon Barry

Position Held: Leader of the Cabinet and Cabinet Member with Special Responsibility

Dated: 07.02.07

Chief Executive Decision

*I agree/~~do not agree~~ (***please delete as appropriate**) to exercise my delegated authority and give approval:

- (1) The Head of City Council (Direct) Services to accept the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End.
- (2) The General Fund Revenue Budget and Capital Programme to be updated accordingly.
- (3) A further report to be brought to Cabinet outlining plans for roll out in Zone 3.

Signed: Mark Cullinan

Chief Executive

Dated: 07.02.07

Please return to: Sharon Marsh,
Democratic Services,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ

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Contact: Mark Cullinan
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E-mail: mcullinan@lancaster.gov.uk
Website: www.lancaster.gov.uk
Our Ref: SM
Your Ref:

Chairman of the Overview and
Scrutiny Committee

Chief Executive

Mark Cullinan
Chief Executive

Town Hall
Dalton Square
LANCASTER LA1 1PJ

DX63531 Lancaster

29th January 2007

Dear Councillor Langhorn,

URGENT BUSINESS – WEST END WASTE COLLECTION

Members are requested to consider a request to carry out the following:

- (1) The Head of City Council (Direct) Services to accept the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End.
- (2) The General Fund Revenue Budget and Capital Programme to be updated accordingly.
- (3) A further report to be brought to Cabinet outlining plans for roll out in Zone 3.

In accordance with the Council's Urgent Business Procedure, details of which are set out within the attached report.

The urgency for this decision is that the West End Partnership have already approved the funding and want to have collection arrangements up and running in March meaning the City Council needs to put the collection infrastructure in place as soon as possible.

The recommendation is that approval be given to The Head of City Council (Direct) Services to accept the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End; that the General Fund Revenue Budget and Capital Programme to be updated accordingly and that a further report to be brought to Cabinet outlining plans for roll out in Zone 3.

The approval of the Leader of the Cabinet and Cabinet Member with special responsibility have been sought along with the approval of the Chief Executive, to action this in accordance with

Overview and Scrutiny Committee Procedure Rule 17(a), after the Cabinet agreed the recommendation at their meeting on 16th January 2007.

I would be grateful if you could consider the immediate implementation of this course of action subject to the agreement of the Chief Executive to waive the right of call-in, in accordance with Overview and Scrutiny Committee Procedure Rule 17(a). Please complete the attached slip, signifying whether you are in agreement with the recommendation or not, and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Sharon Marsh on 582096, or e-mail SMarsh@lancaster.gov.uk, with your decision.

Yours sincerely,

CHIEF EXECUTIVE

Enc.

URGENT BUSINESS – WEST END WASTE COLLECTION

Councillor Consultation

*I agree/~~do not agree~~ (***please delete as appropriate**) to this matter being treated as a matter of urgency in accordance with Overview and Scrutiny Committee Procedure Rule 17(a) and therefore not being subject to call-in.

Signed: Stuart Langhorn

Name: Councillor Stuart Langhorn

Position Held: Chairman of the Overview and Scrutiny Committee

Dated: 07.02.07

Chief Executive Decision

*I agree/~~do not agree~~ (***please delete as appropriate**) to this matter being treated as a matter of urgency in accordance with Overview and Scrutiny Committee Procedure Rule 17(a) and therefore not being subject to call-in.

Signed: Mark Cullinan

Chief Executive

Dated: 07.02.07

Please return to: Sharon Marsh,
Democratic Services,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ
Ref: UB44

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CABINET

West End Waste Collection

Report of Head of City Council (Direct) Services

PURPOSE OF REPORT			
To recommend a proposal to introduce new waste collection arrangements in the West End			
Key Decision	X	Non-Key Decision	Referral from Cabinet Member
Date Included in Forward Plan	NA		
This report is public			

RECOMMENDATIONS

- (1) That the Head of City Council (Direct) Services accepts the offer of funding by the West End Partnership for the purchase of bins and boxes and pump priming revenue funding to allow early roll out to Zones 1 and 2 of the West End.
- (2) That the General Fund Revenue Budget and Capital Programme are updated accordingly.
- (3) That a further report is brought to Cabinet outlining plans for roll out in Zone 3.

1.0 Introduction

- 1.1 In considering the report 'Waste roll out- phase 4' at the October 2005 meeting (min 68). Cabinet recommended -

'That officers be requested to investigate the possibility of using the capital element of West End Neighbourhood Renewal funding to roll out 3 stream waste collection in the West End of Morecambe.'

- 1.2 Cabinet of Nov 2006 recently agreed to rolling out new waste collection arrangements to the remaining areas in Lancaster in 2007/8 (Phase 5) and Morecambe and rural areas in 2008/9 (Phase 6).
- 1.3 The West End partnership have identified that effective waste collection arrangements are key to improving the environment in the West End and have commissioned a consultant to undertake a study of waste management options within the West End.

- 1.4 Following consideration of this study the West End partnership are of the view that it is essential that new waste management arrangements are put in place as soon as possible.
- 1.5 As City Council (Direct) Services will be providing the collection service Officers have met with the consultant and West End Partnership to plan how the new arrangements could be put in place earlier than the already agreed programme.
- 1.6 The study has identified 3 zones in the West End. At this stage the plan is to focus on delivering new collection arrangements to zones 1 and 2 (a total of 1,700 properties). The new collection arrangements will be consistent with the collection arrangements already provided to 40,000 households in the District.
- 1.7 Zone 3 consists of 350 properties that are mainly HMOs. More radical proposals have been made for collecting waste from this area which whilst consistent with the principles of the waste collection arrangements already provided to 40,000 households in the District will require increased infrastructure (eg mini recycling sites etc). As the proposed arrangements for zone 3 will be a deviation from what Cabinet has already agreed for the rest of the District there may well be additional ongoing revenue costs to be considered.

2.0 Proposal Details

2.1 **Zones 1, 2-** It is proposed that the new waste collection arrangements are rolled out to these areas from March 2007. As mainstream funding is not available for this until Phase 6 (Sept 2008) the West End Partnership propose to –

- Provide funding for the Capital purchase of all the wheeled bins and boxes required for the scheme estimated to be £55,000.
- Provide a pump priming revenue grant to the Council which will allow collection to commence in March 2007. This grant will cover the revenue gap until mainstream funding is available in September 2008. The revenue funding offered by the West End Partnership is-

2006/7- £6,300
2007/8- £32,600
2008/9- £18,800

This funding will cover the additional costs of rolling out to this area ahead of phase 6.

2.2 **Zone 3-** Whilst proposals have been made for zone 3 the feasibility of them is still being assessed. It is proposed that roll out to zone 3 takes place in November 2007. The financial implications of this will be reported at a later stage.

3.0 Details of Consultation

3.1 Consultation on this roll out has been carried out by the West End Partnership.

4.0 Options and Options Analysis (including risk assessment)

4.1 **Option 1-** to accept the offer of funding to purchase the wheeled bins and boxes by the West End Partnership and provision of additional revenue funding to allow roll out in zones 1 and 2 to take place 18 months ahead of schedule. There is a remote risk that if for any reason West End Partnership were unable to fulfil their offer there would be an additional short term revenue implication to the Council which could be rectified through either additional funding or an equivalent reduction in the amount of properties covered in Phase 5.

4.2 **Option 2-** to not accept the offer by the West End Partnership and to roll out to the West End in phase 6 as planned.

5.0 Officer Preferred Option (and comments)

5.1 The Officer preferred option is option 1. It is consistent with Cabinet's previous recommendation and earlier experience in Poulton has shown that introducing new waste collection arrangements has a significant impact on the surrounding environment.

6.0 Conclusion

6.1 The report outlines proposals to introduce new waste collection arrangements to the West End ahead of the agreed schedule.

RELATIONSHIP TO POLICY FRAMEWORK

'To make our district a cleaner and healthier place' is a priority within the corporate plan.

'To regenerate the West End of Morecambe' is a priority within the corporate plan.

The corporate plan also sets out priority outcomes of- 'Reducing waste in the district by recycling and re-use'.

A high priority of Cabinet is to 'roll out further phases of the recycling and waste management programme until complete.'

CONCLUSION OF IMPACT ASSESSMENT

(including Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

The strategy for sustainable development in Lancaster has set the goal of conserving resources and reducing waste production combined with increased recycling and access to recycling facilities. The Council has already contributed by major investment in order to meet statutory targets. This report offers options which will further develop this strategy

The West End Partnership has identified littering as a major concern to residents.

The replacement of black sacks with wheeled bins is likely to lead to a decrease in littering.

FINANCIAL IMPLICATIONS

The costs associated with the rolling out of the programme to the West End are included within Phase 6 of the Waste Strategy which was approved by Cabinet on 12th December 2006 (minute 89 refers).

As detailed in the report the purchasing of the bins and the revenue costs associated with delivering the programme early will be fully funded by the West End Partnership (Neighbourhood Element) thus placing no additional burden on the General Fund net budget.

As part of the Phase 6 of the Waste Strategy it was assumed that all bins and boxes would be purchased via leasing. As the bins are to be purchased outright there will be a small revenue saving in 2007/08 of £2,800 and a recurring saving of £5,600 for future years.

SECTION 151 OFFICER'S COMMENTS

The section 151 officer has been consulted and has no further comments

LEGAL IMPLICATIONS

Legal Services have been consulted and have no observations to make on this report.

MONITORING OFFICER'S COMMENTS

The monitoring officer has been consulted and has no further comments

BACKGROUND PAPERS

Contact Officer: Mark Davies
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Ref: